

# Community Access Quarterly



## Community Access Television

Next Orientation  
Thursday, October 9  
6:00 p.m.

*Being a paid member and attendance at an orientation session are the prerequisites for signing up for Level I.*

Level I classes are held Thursday, either morning or evening, for six weeks. Sign-ups take place at orientation sessions, which are held every six weeks.

Level II classes begin on October 15. Please call 454-2226 for details. Ten dollar fee must be paid one week in advance.

### Field Camera Workshop

October 8, 6:00-9:00 p.m.

### Field Lighting Workshop

Nov. 19, 6:00-9:00 p.m.

## 2003 Community Voices Campaign

Our vision, proudly displayed on the arch in our lobby and printed on all of our literature, is "Empowering Community Voices and Visions." This is not just a slogan, it is what we do every day at Community Access Television. In this fifth anniversary year, for the first time we are asking for your support beyond your annual dues and the time and effort that you so willingly give to producing programming for Channel 2. Your financial contribution will go directly toward two areas that are dear to your hearts: replacing and maintaining equipment and maintaining more than 50 hours of operation weekly.

Empowerment is a partnership between you, our members, and Community Access Television. Neither would flourish without the other, so we encourage you to give a generous gift that is significant and meaningful. Please return the enclosed envelope with your contribution, or respond to the letter you will receive during October. Your voice is important to the Erie community and your generosity will make sure that it is heard.

## *Come celebrate with us!*

Please join us in a milestone celebration! Just five years ago, Community Access Television opened its doors for the first time, and we've been busy ever since.

Since our very first Level I class held on October 20, 1998, we have trained hundreds of people to produce television. From a "charter" membership of 70 people representing eleven organizations and fifteen individuals, we have arrived at a total membership of 267 people and 34 organizations. By any reckoning, that is more than triple the number of people and organizations being served.

On Tuesday, October 28<sup>th</sup>, we will hold an open house for members and for community leaders, followed by our annual mem-

bership meeting at 5:30 p.m. Look for your invitation in the mail very soon. At our annual meeting, we will elect your representation on the Board of Trustees, as well as present our annual Catalyst Awards. In recognition of five years of success, for the first time we will present a Standout Member award. This award will be given to an individual who has performed outstanding service to the entire CAT membership.

So please mark your calendar and come on down to the studio for some refreshments and our award ceremony. We want to celebrate with you because you are the reason we are here, and it is our vision to empower your voice and your vision.



## NOTICE OF ELECTION

At the Annual Meeting on October 28th, there will be an election by the membership of one Trustee for a three-year term. The current elected representative in the position is Jim Globa, who has given notice that he plans to run again. Nominations will be accepted from the membership, provided that the nominee is ***an active member of CAT; consents to being nominated; submits a written biographical summary of his or her qualifications by October 20; and is present for the election.***

Each individual member has one vote, to be cast in person. Each organization with an organizational membership has one representative vote, to be cast in person. Membership dues must be up to date in order to cast a vote.

The following criteria for Trustees are stipulated in CAT's bylaws:

1. Trustees must have the knowledge and dedication necessary to fulfill CAT's purposes and to direct its activities;
2. Have the interests of cable subscribers represented on the Board;
3. Avoid conflicts of interest;
4. Foster excellence, diversity, objectivity, service, and equality in public access operations and programming.

If you would like to nominate someone to serve on the Board of Trustees, please submit a biographical sketch of the nominee to Jeanne Bleil, Community Access Television, 142 West 12 Street, Erie, PA 16501 ***no later than October 20.***



### Name the CAT Contest!

Help us name our friendly little kitty cat who has graced our logo for more than five years. Send your submission with any explanations or plugs to [info@cattv-erie.org](mailto:info@cattv-erie.org) with "Name the Cat" in the subject line, fax it to 455-4109, or drop it off at our office. We'll keep this contest running with an open-ended deadline and the winner will be selected by vote of a committee composed of any staff, board, and members who are around when it's time to make a decision (how's that for specific!). Likewise, we'll dream up a neat prize for the winner. Send your suggestion in today!

If you've dropped by the studio in recent weeks, you will have noticed two new faces on our staff. Please join us in welcoming David Dugan, our production assistant, and Linda



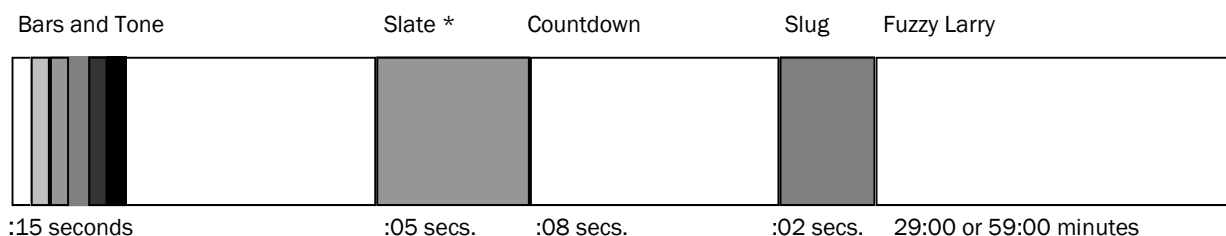
Staszewski, our administrative assistant. Dave interned with us over the summer and joined CATV in late August to take over the technical part of Julianne Laskos' position. Dave's primary responsibilities are playback and assisting our members. Linda started in early September and handles all kinds of administrative support, including database maintenance, membership tracking, forms, reservations, and filing. Both Linda and Dave are here part-time and are working hard to learn the ropes and help Shawn and Jeanne keep on top of everything. Please help us to welcome them by introducing yourself next time you come in.

## ATTENTION PRODUCERS:

We are excited to be surrounded by your enthusiasm and dedication to your programs!

It would be of the utmost help to us if your programs that are placed in half-hour slots are a maximum of **29** minutes.

Those programs that are to be placed in hour slots should be only **59** minutes in length.



Countdown clocks make our world here a little easier. They should cut to black at the end of **3** seconds followed by **2** seconds of black immediately before the actual program fades up.

\*Slate should include title of show, number of show (per your method of numbering), the **exact** Total Time (T.T.) of the actual show, your name and the date it was edited. As follows;

"FUZZY LARRY"  
 show# 3  
 T.T. 29:00 min.  
 Producer: Mr. Hugh Chroma  
 9/9/03

*(Please review your tapes before they air to assure better technical quality.)*

## Tape Labeling

Below is an example of the proper method of tape labeling.

|                         |             |                       |
|-------------------------|-------------|-----------------------|
| (Leave this area blank) |             |                       |
| "FUZZY LARRY"           | program # 3 | Producer: Hugh Chroma |
| Total Show Time 29:00   | :30 at head | Date: 09/09/03        |

Thank you for all your help in these areas. The more professional we *look*, the more people will *watch*! We are proud of you and remember . . . "Have Fun With It!"

City of Erie Cable TV Access Corporation  
Community Access Television  
142 West 12 Street  
Erie, PA 16501

NON-PROFIT ORG  
US POSTAGE PAID  
ERIE PA  
PERMIT NO: 60

### **Holiday Closings**

#### **Thanksgiving**

Thursday, November 27  
Friday, November 28

#### **Christmas**

Wednesday, December 24  
Thursday, December 25

#### **New Years**

Wednesday, December 31  
Thursday, January 1

We will have limited hours during the holidays. See December newsletter for details.

#### **Hours of Operation**

Monday through Friday  
8:30 a.m. to 4:30 p.m.

Evenings Mon–Wed  
Saturday mornings  
By appointment  
Subject to staff availability

*All appointments must be made seven days in advance.*

### **Support from our Community Partners**

We were thrilled to accept gifts from two Erie businesses during September. National City, our bankers since our inception more than five years ago, gave us a grant of \$2,500 to help replace our patched-together telephone system. Jim Gehrlein, Area President, and Betsy Bort, Vice President of Small Business Banking, visited our studio to have a tour and personally delivered the check. We always enjoy showing off our facility and spreading the word on Community Access Television, and are excited that we have begun the process of replacing our telephone system.

Chuck Alessi at Kubinski Business Systems has made it possible to replace our more than ten-year-old photocopier with a four-year-old Minolta copier at essentially the cost of reconditioning it. We would never have been able to buy a new copier with our limited funds, especially one with all the bells and whistles that this one has.

Thank you, National City and Kubinski Business Systems, for supporting Community Access Television!

### ***CAT Wearing Apparel Available Now!***

Now available for ordering!  
Heavyweight CAT polo shirts  
Ball Caps  
Visors

See any staff member to order your CAT apparel. Prices are \$10.00 for ball caps or visors and \$30.00 (\$33 for plus sizes) for the polo shirts. The heavyweight shirts are by Port Authority and come in both ladies and men's sizes. They run big but are 100% cotton so will shrink a bit. We have a limited number in stock. If we need to order your size it will take 4-6 weeks. The shirts are beige with a stitched CAT logo, and the ball caps and visors are khaki with the stitched logo.

These are the nicest items we have ever had and we know you will be proud to wear them.

#### **HOW TO REACH US**

Community Access Television  
142 West 12 Street  
Erie, PA 16501  
(814) 454-2226; Fax (814) 455-4109  
Email: info@cattv-erie.org